

## Initial Assessments: Maths & English

It is important for you to complete the **BKSB Initial Assessments** as this will help your coach to assess if you require any further support with your learning journey. (The Initial Assessments are a required component set by the Education and Skills Funding Agency (ESFA) which all learners need to complete).

**Duration:** Maths (approx. 30-40 mins), English (approx. 30-40 mins)

Watch how to take the Initial Assessments [here](#).

Once completed, upload a screenshot of each score against the relevant component. See example [here](#).

Remember, Initial Assessments in English and maths are separate to Functional Skills in English and maths. You may still need to complete Functional Skills in English and maths. Please refer to the learner handbook or speak to your coach for further guidance on this.

### If you evidence level 2 on your 1<sup>st</sup> or 2<sup>nd</sup> attempt:

1. Your English skills are at the level required for the programme, further action is needed following these initial assessments.

### If you evidence level 1 or below on your 1st attempt:

2. Return to your BKSB account and re-attempt the Initial Assessment for a 2nd time, and evidence this.
  - Please note, you are not required to complete the Diagnostic Assessment.

### If you evidence level 1 on your 2nd attempt:

1. Return to your BKSB account and complete the **Diagnostic Assessment**.
2. When the Diagnostic Assessment has been completed, BKSB will generate **Learning Resources** for you to complete based on your identified skills gaps. **You do not need to complete this work immediately, you can complete it over the first few weeks or months of the programme.**
  - a. This additional support will help you work towards level 2 or above, prior to re-taking the initial assessment on your 3rd attempt.
  - b. You are only required to complete resources flagged as below a level 2 and 'Recommended'. See example [here](#).
3. Once a Level 2 or above is achieved, evidence this, along with your completed Diagnostic Assessment and Learning Resources in the form of screenshots. Please compile these screenshots into a single Word document. See example [here](#). **You do**

**not need to complete this work immediately, you can complete it over the first few weeks or months of the programme.**

**If you evidence entry level 3 or below on your 2nd attempt:**

1. Raise this during your enrolment meetings with your coach so you can both discuss it and agree your next steps

If you have any questions, please contact your coach.